

## **You Asked & We Listened**

### **Here's What We're Changing to Meet Your Requests:**

- There will be 2 Hot Entrée Choices each day with HEALTHIER lunch options
  - All lunches will cost \$3.75 for grades K – 8
  - Healthier Lunch choices and Snacks including daily side salads
  - A la Carte menu items will be available for extra portions
  - Online Ordering and Paying for your convenience
- Credits will only be issued for all lunch orders canceled by 8:00 am on the day of service (this includes sick children and field trips)
- Monthly billing for all charges with a signed and dated invoice from your student

**The convenience of online ordering is back with [schoollunchchoice.com](http://schoollunchchoice.com). Families are encouraged to use the online ordering system.**

### **What do you need to do to online order?**

Login to [stcharlescatering.com](http://stcharlescatering.com) and enroll your students. *For current users, please update your student's current grade.* Please select St. Ann School K - 8<sup>th</sup> grade and update your family info to include new grades & teachers.

### **A few helpful hints for buying lunches:**

- Milk is included in the price of the Hot Lunch and Salad Options.
- Milk and Regular size Ice Cream will be \$0.75 this year.
- Charging is for emergency situations only when a child forgets his/her lunch or lunch orders have not been placed. In this event, the Cold lunch option will be available. Students will fill out a charge slip with a student signature, and parents will be billed at the end of each month.
- Please contact us at [stcharlescatering@comcast.net](mailto:stcharlescatering@comcast.net) with any questions.

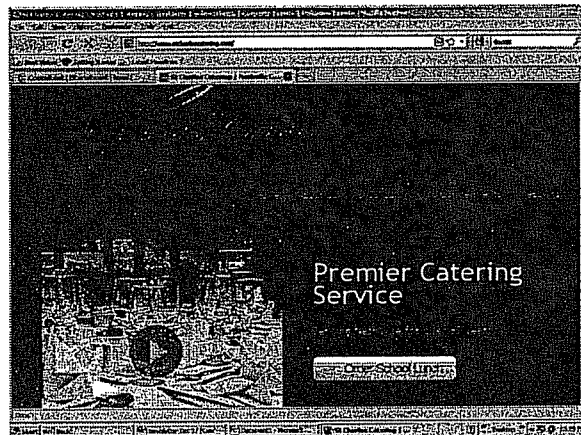
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**See reverse side for directions on how to use the online ordering system. It's Convenient and Easy!**

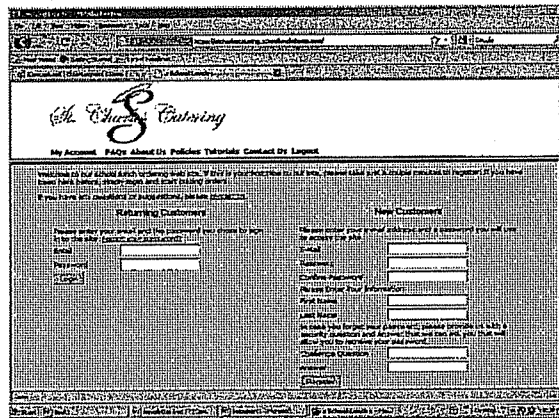
# Online Lunch Ordering

*Directions for Online Lunch Ordering- Order now for August and September*

1. Visit us at [www.stcharlescatering.com](http://www.stcharlescatering.com) (no period in St. Charles)



2. Select the "Order School Lunch" Button



3. Create a family user name and password.
4. New and Returning Customers - Find your school – St. Ann School K – 8 (NEW)
5. **Update student information** - Enroll your students in their NEW grade and identify their teacher
6. View online Lunch orders and order for each child individually.
7. Select from 2 Hot Entrees or a garden salad daily for \$3.75; Add extra servings using the a la carte option; Note – For pizza day, select regular (\$3.75) one slice of cheese or pepperoni pizza or large (\$4.25) for two slices. Additional slices can be added using the a la carte option as well.
8. Pay online with a credit card, debit card, or e-check.
9. View up to date balances and credits.
10. Cancel lunch orders if your child is sick or does not eat lunch by 8:00 am to receive credits to your account
11. Contact us with any questions – [stcharlescatering@comcast.net](mailto:stcharlescatering@comcast.net) Attn: Kate

## What if you cannot use the online order system?

Order forms will still go out in Tuesday folders for lunches with the published menus. Lunches will be ordered two weeks in advance and should be paid by check.